

**NOTICE OF THE
DATE, TIME AND PLACE OF THE ANNUAL MEETING AND
BOARD ELECTIONS OF THE
LANSING RIDGE II HOMEOWNER ASSOCIATION, INC.**

November 21, 2025

TO ALL MEMBERS:

On **TUESDAY, December 16, 2025** following the 7 p.m. Budget Meeting, at St. Timothy Lutheran Church located at 1903 Croton Rd, Melbourne, FL, the Annual Meeting of the Association will be held for the purpose of **electing five (5) Directors**, and such other business as may lawfully be conducted.

The purpose of this notice is to advise you of the date, time and place of the Annual Meeting and to inform you of the process for electing the five vacancies for the Board of Directors.

An Identification of Agenda Items is as Follows:

1. Calling of the Roll and Certifying of Proxies;
2. Proof of Notice of Meeting;
3. Approval of minutes of prior meeting;
4. Election of Directors
5. Unfinished Business;
6. New Business;
7. Adjournment.

Nominations for the Board

Please use the enclosed form and return to submit your name as a candidate for the Board. There will be nominations from the floor. Ballots will be provided the night of the meeting. Current Board Members are willing to serve again.

Organizational Meeting

An Organizational Meeting will immediately follow the Annual Meeting to elect the new officers, set up committees and other business that comes before the new Board. As with any meeting of the Board of Directors, all owners are invited to attend. An Identification of Organization Meeting Agenda Items is as Follows:

1. Call to Order
2. Determination of Officers positions
3. Appoint Committees
4. New Business
5. Adjournment.

General Proxy Information

If you are unable to attend the Annual meeting and wish to be present by Proxy, please note the following information about Proxies:

- ◆ A Proxy is for the purpose of appointing another person to vote as you specifically direct (except for non-substantive items), if you might not be able to attend the meeting. It must be signed by all Owners of the Lot or the one among them that they designated on a Voting Certificate.
- ◆ **The Proxy should be submitted to the Agent of the Association prior to the scheduled time of the meeting. It can be mailed to the Association's address of P.O. Box 372850, Satellite Beach, FL 32937 or emailed to: sara.baysidemgmt@gmail.com either by you or your Proxy. It is encouraged that the Proxy be submitted as long before the meeting as possible, to avoid delay in registration.**
- ◆ An addressed, stamped envelope is provided for your use to return the proxy.
- ◆ If you appoint a Proxy and decide you will be able to attend the Meeting in person, you may withdraw your proxy when you register at the Meeting.

Registration

In order for the meeting to start on time, registration will begin at **6:45 p.m. and the BUDGET MEETING (notice enclosed) will be held at 7pm. If you have any questions regarding the Annual Meeting, please feel free to contact me at (321) 676-6446. Please remember: if you can't make it, please mail or fax your proxy.**

By Order of the Board of Directors

Sincerely,

Sara LaPointe, CAM
Agent for Association
Enclosures